

New!
Advanced Reports Training Now Available

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There are two ways to retrieve the data from CHRIS, "Standard Reports" and "Reporter Custom Reports." The CHRIS Help Desk now offers separate trainings for each retrieval method, a Reports Training and an Advanced Reports Training. The Reports Training teaches users how to retrieve data using reports that have been created in the Standard Reports section of the program.

During the new Advanced Reports Training session the trainer will teach users how to use the tools in FileMaker which will allow them to create custom reports and layouts including charts and graphs based on CHRIS data. The trainer will also teach users how to add and create site-specific forms and parent letters.

The training can be conducted remotely or in person depending on the number of trainees (you will need at least 6 attendees for the trainer to come to you). If done remotely, the trainer will use Adobe Connect to offer the trainee/trainees a fully interactive experience from our offices in Miami. The trainer and trainee/trainees communicate via telephone and are able to watch the trainer's actions on their monitors. The training lasts roughly three hours and includes a break if necessary. If any of the users have specific custom reporting needs, the trainer will incorporate these requests into the training.

Any CHRIS user with a firm understanding of the CHRIS Database can register for the new Advanced Reports Training session. Contact the CHRIS Help Desk or e-mail Cory at cory@miami.edu to schedule a session.