MINUTES
CHRIS TAWG Executive Board
June 5, 2019
Phone Conference

Topic
Welcome Attendees: Christine Delgado, Olga Camacho, Carole West, LeNita Winkler, Tracy Umpenhour, Tracy Worden, Patty Naquin, Marsha Peacock

User Requests • Request from Pasco to add items to Appointment Type drop down list or make the Appointment Type drop down list controlled by each site rather than by CHRIS. • Decision was to make Appointment Type a site defined drop down list but it will be pre-populated with the existing values. Sites can modify those values as appropriate.

Current vs. New CHRIS • CHRIS is being redesigned to simplify the background structure the database and to improve usability. • The features of the new version were described and the new version of the program was demonstrated. • The most significant changes related to reporting. Reporter will no longer exist in the new version. Custom reports will now be accessed through Tracking Reports and custom forms will be accessed through Reports button.   The report find screen will now be green and the number of find criteria will be reduced from 6 to 4. • The total number of files in CHRIS will be reduced from 35 files to 2 files. The number of tables and fields will be reduced as well. The number of layouts will increase to accommodate incorporating reports into CHRIS. The number of relationships will be greatly reduced as well. • More info can be displayed in the Summary fields within the Service Coordination and Tracking Timeline Events. CHRIS will send out an email to request input from users regarding what information they would like to see in the Summary fields. • VW (view window) button option in the Service Coordination Events section was discussed. It was decided that the disadvantages associated with this option (clutter associated with multiple open screens) were greater than the advantages so it will not be included in the new version of CHRIS. • The Find screens and record transfer screen will now be green to differentiate them from the main data entry screens. • Drop down lists screen was reviewed and will remain as is. • Record transfer screen and functionality will stay the same.

CHRIS Cloud
- File Maker has substantially increased licensing costs and will no longer allow licensing to be counted by "active" user (each registered user now needs a license). This increases the costs to the project beyond what is provided through our grant. Four options for the future were presented.
  - Option 1: Maintain our licensing as it is. This is the least expensive option but may require us to restrict access to only 125 people/users (we currently have 532 active user accounts). If additional funding is not a possibility, we will have to select this option.
  - Option 2: Purchase the additional licenses required by FileMaker to allow all users to access CHRIS. This option is very expensive and was determined not to be the best way to move forward.
  - Option 3: Move CHRIS into a cloud-based platform via Amazon Web Services (AWS). This would require purchasing additional FileMaker licenses but would eliminate the need for Citrix licenses. This option has high initial and ongoing costs because of the number of FileMaker licenses needed but it would provide a cloud-based option with minimal changes to the program.
  - Option 4: Redesign CHRIS for custom web publishing. This option would greatly reduce licensing costs and has the lowest ongoing costs making it an ideal option. However, it has high initial costs because CHRIS will need to be completely rewritten in a web format.
- Christine and Olga will communicate with LeNita and others at DOE to review options and determine the best course of action.

GIS Mapping
- The possibility of geocoding addresses in CHRIS for geographical mapping of data was discussed. We will pursue this and try to include geocodes in CHRIS.

Other Items
- Results of the 2019 CHRIS User Survey were presented. User responses were extremely positive.