## Come Visit Our Web Page: http://www.chris.miami.edu

A new and improved web page is ready for your visit. Our website now has some new features we believe should be helpful in your CHRIS use. For example, in the "Resources" section, you will find the following:

**Help Desk** - How to access Help Desk activities and other resources available, including a download version of the manual

**Software Development** - About the development of CHRIS and information on future upgrades

**Training** - Information and schedule of future CHRIS training sessions

**Technical Assistance Work Group (TAWG)** - TAWG Members, Executive Board, Advisory Board, TAWG meeting schedule

**Newsletter** - CHRIS Comments - Distribution Schedule, current and back issues

**Reports and Statistics** - Latest reports and statistics available

**Frequently Asked Questions (FAQ) about CHRIS -** questions and answers about CHRIS

**Trouble shooting your computer system** - Who to turn to for computer problems

**CHRIS Talk** - schedules and topics for online discussions

**CHRIS Calendar** - Calendar with all upcoming CHRIS events

We also include links to other FDLRS or Child Find related sites. Please take a few minutes to visit our website and send us your feedback or comments.

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# COMMENTS

## Are You Ready for Y2K?

The Y2K issue is a compilation of various forms of date manipulation problems. It involves more than just the use of two digit years (99) instead of four (1999) in computer programs. In addition, the year 2000 is a "special-case leap year", a phenomenon which occurs once every 400 years.

**Essential to Chris! -** Before you shut down for winter break, please make sure you make two copies of your FileMaker database (CHRIS). Keep both copies in separate secure locations (e.g. office and DBA's home). With the data secure, even in the worst case, you will be able to recover.

**FileMaker!** - Good News! FileMaker version 4.1v3 (which will be distributed with CHRIS 99.02) takes care of the date issues. Years entered as two digits, which fall between 10 ... 99 will be automatically converted to 1910 ... 1999. Those two digit years, which fall into the range 00 ... 09, will be converted to 2000 ... 2009.

**Year 2000 Readiness for Your Computer** - all three parts of your PC system need to be addressed: Hardware, Software and Personal (Data) Files.

Hardware - Make sure your computer clock and BIOS are able to handle the correct date when the year 2000 arrives. Check with manufacturer's website for information. Have computer serial number, manufacturer and model number ready. This applies to Windows users only. Apple claims that since 1984 their computers have been Y2K ready. They further claim that their operating system and most of their applications can handle dates up to the year 29,940. For additional information you can access their website (listed below) and run the tests available there for your MAC hardware.

Software (operating system and applications) - You will need to know the type of operating system and its version. For Microsoft software you will find updates at their website listed below. You will also find a free download for "Microsoft Product Analyzer" this will make things easier by checking all Microsoft products at once. For other software, including Microsoft applications for the MAC, contact the manufacturer to make sure it is Y2K ready.

Personal (Data) Files - In most word processing documents the date should not cause any problems. However, where date is set to automatically update, it is recommended you check to make sure the date is correct. This applies to all types of operating systems.

If you would like more information about Y2K issues, please contact Apple Computer Inc, (http://www.apple.com) and Microsoft Corporation (http://www.microsoft.com). As always, you can call the CHRIS Help Desk for further assistance.

# Technical Notes
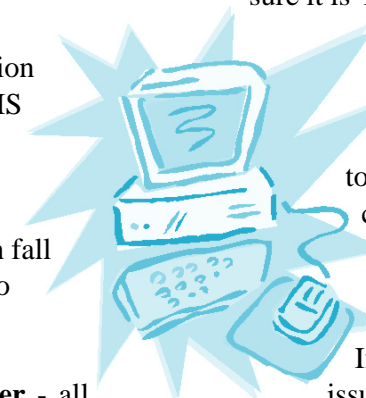
## Checking if Users are in CHRIS

There are times when you will need to shut down the server, for system repair or in case of a power outage since the typical UPS will only last 5-10 minutes. Here is a way to check who is using CHRIS directly from your workstation (MAC or Windows).

1) Before you start, FMServer must be set to *Remote Administration*. Your system administrator must do this and allow access to this feature, with password protection.

2) Open FileMaker. ( Start at #4 if you are already in FileMaker)

3) Select *Open* an existing file, and Click OK. (Continue at #5)

4) If you are in FileMaker, select *File* from the FileMaker Menu Bar. Select *Open*.

5) Select Hosts

6) Find your CHRIS server name in the *Hosts* box, highlight it and select *Open*. If you can not select the server name, *Remote Administration* may not have been set on your server. Have your system administrator check this.

7) You will be prompted for a password. Enter the password and click OK.

8) You will now see a FileMaker Server Administration Box. You will see a column of CHRIS file names and next to it a column of *Number of Guests*, in this list you can see which files are open.

9) In *View by* section if you select *Guest*, a list of users names will appear. You can select a user and see which files they are accessing.

10) In *View by* section if you select *Database/Folder*, and select CHRIS99, you will see the files that are open and the users who are accessing them.

11) Select *Send Message* button in order to type a general message to all users currently on the FMServer. Example: "I will be shutting down the sever in 3 minutes. Please exit the system now".

12) For further assistance, please contact the CHRIS Help Desk.

## CHRIS Training Update

The reviews for the three training sessions held in Miami have been extremely positive. There have been several requests that we take the training on the road to a center near you. At the November 19th full board TAWG meeting, we will be proposing other possible training solutions.

One option is centers interested in hosting a training session (this includes setup and scheduling) would work with Help Desk to schedule two-day blocks that will cover two training topics. Some of the logistics: an appropriate number of trainees – optimal 8-12, minimum 6; an appropriate number of computers in a laboratory.

Current training sessions available: New User Training, New/Refresher DBA Training, Reports Review, CHRIS Refresher and Review of New Features, Center Overview.

If you have any ideas or suggestions that you would like to be included in the TAWG meeting, please E-mail or fax your input before November 15th to the CHRIS Help Desk.

## Infant and Toddler Population Projections for the Year 2000

We have often been asked how districts can estimate their success in locating at-risk children. Below is a chart that may be useful as comparison figures. Approximately 7 percent of Florida's infants and toddlers were estimated to be at great risk for a developmental delay or an established condition (based on the Florida's Cost/Implementation Study for Public Law 99-457, Part H, Infants and Toddlers, 1991).

In the chart the *Total* column is based on the Florida Department of Education population projections for the year 2000[*], estimating the number of children age 0 to 4 in Florida counties. The, *7 Percent* column is a calculation representing 7 percent of the total 0 to 4 population estimate.
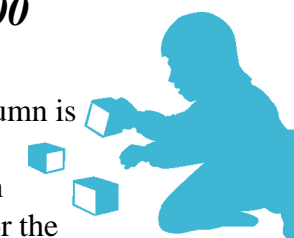
| County | 7% | Total | County | 7% | Total | County | 7% | Total |
|---|---|---|---|---|---|---|---|---|
| Alachua | 911 | 13,016 | Hamilton | 58 | 834 | Okeechobee | 189 | 2,694 |
| Baker | 112 | 1,605 | Hardee | 153 | 2,183 | Orange | 4,294 | 61,344 |
| Bay | 735 | 10,495 | Hendry | 230 | 3,290 | Osceola | 803 | 11,470 |
| Bradford | 109 | 1,560 | Hernando | 383 | 5,466 | Palm Beach | 4,422 | 63,175 |
| Brevard | 1,878 | 26,830 | Highlands | 313 | 4,476 | Pasco | 1,156 | 16,520 |
| Broward | 6,809 | 97,266 | Hillsborough | 4,746 | 67,800 | Pinellas | 3,185 | 45,500 |
| Calhoun | 53 | 752 | Holmes | 67 | 959 | Polk | 2,113 | 30,189 |
| Charlotte | 411 | 5,878 | Indian River | 378 | 5,393 | Putnam | 347 | 4,957 |
| Citrus | 324 | 4,631 | Jackson | 186 | 2,660 | St. Johns | 438 | 6,257 |
| Clay | 628 | 8,975 | Jefferson | 55 | 787 | St. Lucie | 787 | 11,237 |
| Collier | 934 | 13,345 | Lafayette | 27 | 392 | Santa Rosa | 515 | 7,350 |
| Columbia | 266 | 3,796 | Lake | 764 | 10,921 | Sarasota | 946 | 13,516 |
| Dade | 10,913 | 155,902 | Lee | 1,578 | 22,544 | Seminole | 1,594 | 22,770 |
| Desoto | 142 | 2,025 | Leon | 1,010 | 14,431 | Sumter | 166 | 2,377 |
| Dixie | 62 | 89 | Levy | 131 | 1,865 | Suwannee | 142 | 2,027 |
| Duval | 4,229 | 60,413 | Liberty | 27 | 391 | Taylor | 85 | 1,221 |
| Escambia | 1,439 | 20,558 | Madison | 82 | 1,170 | Union | 48 | 685 |
| Flagler | 126 | 1,804 | Manatee | 1,005 | 14,357 | Volusia | 1,681 | 24,013 |
| Franklin | 37 | 534 | Marion | 1,024 | 14,631 | Wakulla | 88 | 1,255 |
| Gadsden | 247 | 3,533 | Martin | 419 | 5,992 | Walton | 141 | 2,021 |
| Gilchrist | 61 | 874 | Monroe | 313 | 4,477 | Washington | 90 | 1,286 |
| Glades | 33 | 470 | Nassau | 262 | 3,748 | **Total** | **67,862** | **969,457** |
| Gulf | 51 | 735 | Okaloosa | 906 | 12,937 | | | |

*\*Florida Department of Education, Office of the Deputy Commissioner for Planning, Budgeting and Management, November 1996.*