CHILDREN'S REGISTRY & INFORMATION SYSTEM

fdlrs

C·H·R·I·S

COMMENTS

CHRIS Confidentiality and Security

Cory Beermann

As we all look forward to the slower months of summer, the CHRIS Help Desk would like to remind all CHRIS users of the importance of keeping your confidential CHRIS data safe and secure. There are a number of features built into CHRIS that will protect the data; however, we need your help to ensure that the CHRIS data remain secure.

Be sure to log out of the Citrix Portal and the CHRIS program session when you will be away from your desk during the work-day and also when you leave at the end of the day. CHRIS should not be left open and unattended if it is in a non-secure area (e.g., an area accessible to the public or other people who are not autho-rized to view the CHRIS data).

The CHRIS program contains the following features to protect against unauthorized access to the CHRIS data:

• The first CHRIS login screen will time out after 20 minutes. This screen is not necessary to maintain access to CHRIS. Users may close this screen after successfully accessing the CHRIS Child Record Locator screen.

• If CHRIS is inactive for longer than 20 minutes but less than 2 hours, users will be temporarily logged out of the CHRIS program screen. Users will be required to re-enter their user-name and password to access CHRIS. Upon successful login, users will be able to continue working in CHRIS from the same screen that was active when they were logged out.

• If the session is idle for more than two hours, the session will be automatically disconnected from the Citrix Portal and CHRIS. In this case, users need to go back to the initial CHRIS login screen to re-enter the program. Upon successful login, users will enter the program at the Child Record Locator screen.

Thank you for your continued cooperation in keeping the CHRIS data secure.

TAWG Decisions

Olga Camacho

A TAWG Executive Board meeting was held via conference call on March 8, 2012. The status of CHRIS and future directions were discussed. Some highlights and program changes from the meeting are presented below:

1. A full version of CHRIS has been released for the iPad. iPad users can access CHRIS using the free Citrix Receiver app. If you are interested in using CHRIS on the iPad, contact the Help Desk for installation instructions.

2. "Developmental" has been added as an additional type of evaluation on the **Evaluation** screen.

3. The *Referral Reason* field has been added to the **Add New Child** screen to allow entry of referral information when a new child is added to CHRIS. Entry into this field is optional. The *Referral Reason* field will continue to appear in the **Referral First Contact** event and will auto-complete if the information was entered when the child's record was created.

4. The **Allsites Fixed Year** program will be run in January instead of December to allow additional time for users to enter child data. The **Allsites Fixed Year** program fixes data for the prior school year (July 1 – June 30) to maintain count consistency from year to year in the Allsites Workload report.

5. The following notes will be added to the bottom of the Allsites Workload report:

   • Prior to the 2011–2012 school year, screening data were based on *Referral for Screening Date*. Beginning with the 2011–2012 school year, screening data will be based on *Screening Final Result Date*.

   • Prior to the 2011–2012 school year, evaluation data were based on *Referral for Evaluation Date*. Beginning with the 2011–2012 school year, evaluation data will be based on *Completion Date*.

On the Flexibility of CHRIS

Bijan Boustani

The availability of Wi-Fi and mobile Internet connections (3G or 4G) can provide a great deal of flexibility in when, where, and how users access and use CHRIS. Although wireless connectivity at the office has many advantages (e.g., accessing CHRIS in testing rooms), there are some disadvantages as well.

CHRIS requires a persistent and stable network connection to function optimally. If you lose your connection to the Internet,

CHRIS can become unresponsive. From the point of view of the CHRIS servers, your session remains active and seemingly working fine, but an intermittent network connection will make it appear as though your CHRIS session has ended.

Wi-Fi and mobile connections are more likely than a wired connection to provide intermittent connectivity. For that reason, wireless access to CHRIS is best suited for times when you need to look up

records or make minor modifications to the database while away from your desk. Extended data entry should be conducted at a desktop computer with a wired connection to the Internet.

If you experience issues where CHRIS becomes sluggish or unresponsive, check with your local IT department to make sure that you have the most secure, stable, and rapid connection possible. If the problem persists, please contact the CHRIS Help Desk.

CHRIS Training Update

Cory Beermann

Since the beginning of the year, we have trained a total of 33 users at various in-person training sessions around the state.

- New User training sessions were held in Tampa and Melbourne.
- A Reports training session was held in Starke (near Gainesville).
- A Data Facilitator training session was held at the University of Miami in Coral Gables.

CHRIS offers a variety of training sessions to provide all of our users with the information needed to make the most out of CHRIS. The Reports training

session can be specialized to meet the specific needs of your site.

CHRIS trainers can travel to your center or region to conduct a training session as long as there are six or more attendees. Trainings with fewer attendees are held at the CHRIS offices at the University of Miami. One-on-one

online training sessions can be conducted for established users as well. Contact the Help Desk to schedule a training session.

*New User Training
Hillsborough*

*Reports Training
Gainesville*

New User Procedure

Bijan Boustani

Do you have new users that need to be trained to use CHRIS? In order to obtain access to CHRIS, new users need to complete the following:

Review the CHRIS User Manual

The CHRIS User Manual is a great place for new users to familiarize themselves with CHRIS. This manual contains detailed information about CHRIS and a variety of exercises to help new users learn the program.

Pass the New User Online Quiz

The New User Online Quiz is available at http://chris.miami.edu/training/new_user_training.html. The quiz is based on information provided in the User Manual and should take 10–15 minutes to complete. A score of 80% or higher on the quiz is required to gain access to CHRIS.

Complete the New User Data Form

The New User Data Form provides the Help Desk with the information about the new user

necessary to create the new CHRIS and Citrix accounts.

Attend a New User Training Session

All new users should attend an in-person CHRIS training session to obtain a more in-depth understanding of the program. The CHRIS website and manuals are available as a temporary solution so that new users can begin using CHRIS prior to attending a formal training session. Contact the CHRIS Help Desk to register for a training session.

ANNOUNCEMENTS

Thank You to Connie Hayden-McPeak

On behalf of all the CHRIS users, the CHRIS staff would like to thank Connie Hayden-McPeak for her years of being a part of CHRIS. After being an avid CHRIS user and a long-time TAWG executive board member, we wish her the very best in her retirement.

CHRIS Research

Did you know that the CHRIS website contains a wealth of CHRIS-related research? CHRIS research includes published articles and presentation materials with compiled reports and statistics that might be interesting to CHRIS users.

Hurricane Season

Another season marked by lightning, tropical storms, and hurricanes is fast approaching. All CHRIS users should take the necessary precautions to protect their computer systems.

CHRIS Trainings

To register for any CHRIS training session, send an email to Cory Beermann at cory@miami.edu or visit the Training page at http://www.chris.miami.edu/training.htm.